

**City of Milpitas
Library Subcommittee Meeting
City Hall Committee Conference Room
Meeting Notes
Tuesday, August 22, 2006**

MEETING MINUTES

1. Flag Salute Mayor Esteves led the Committee in the Pledge of Allegiance.

2. Call to Order Mayor Esteves called the meeting to order at 5:31 p.m.

Attendance:

<i>City Council:</i>	Mayor Jose Esteves, Councilmember Livengood
<i>Staff:</i>	Mark Rogge, Emma Karlen, Greg Armendariz, Donna Biles
<i>County Library Staff:</i>	Linda Arbaugh, Sara Flowers
<i>Group 4 Architecture:</i>	David Sturges
<i>Building Trades Council</i>	Neil Struthers

3. Public Forum (remarks limit to 3 minutes):

- None

4. Announcements:

- None

5. Approval of Agenda:

- The agenda was approved by consensus.

6. Approval of Minutes – May 23, 2006, June 27, 2006

- The minutes were approved by consensus.

7. PSA – Public Stabilization Agreement

Mark Rogge reviewed the PSA highlights that include timely and successful completion of the project, no work stoppage, a method to settle disputes, defining specialized work, and the City's right to determine the lowest responsible bidder. He advised the Committee of a special educational opportunity for a day of learning/teaching coordinated with the contractor, School District and the Building Trades Council.

8. Progress Report

a. Library – Final Design

Mark Rogge reviewed the schedule and stated the plans were on schedule. He advised the bidders list is scheduled to go to the City Council on October 3 and the award of bid is scheduled for the December 19 City Council meeting. He reviewed the building permit process and associated fees, and reported the building department is behind but working diligently to complete the permit process. He further reported the library expenditures to date are \$3,171,465.

Mayor Esteves expressed dismay that there have been some delays to the permit schedule and wants to ensure that the project is complete by December 2008. Mr. Rogge responded that the current schedule is very tight and does not take into account unexpected delays. He reported the overall project is moving ahead on schedule, contingent upon timely completion of the building permit review.

Mr. Rogge reviewed the library bid strategy including what contractors want and what is recommended. He stated the total library construction plan amount is \$27.5 million. He presented slides on the design and furniture plan.

Councilmember Livengood expressed concern that a safety plan for workers be in place. He further requested that there be authority to shut the job down if unsafe practices are found. He asked that staff review the bidders safety record as part of the selection process. He further requested an update in writing on Apton Plaza.

Mr. Rogge referred to the Regulation of News Racks (Ordinance 259), which covers news rack placement, number, installation and maintenance. Mayor Esteves and Councilmember Livengood confirmed their desire that the area in front of the new library remain unobstructed. Staff to look into placement of news racks and report back to the Committee.

b. East Parking Garage – Preliminary Construction

Mark Rogge reviewed the schedule milestones and reported the expenditures are \$944,182 to date with a total project cost of \$12.5 million. He reported that the groundbreaking ceremony would include a demonstration of a drill rig and that the ceremony could take place on September 29 or 30. Mayor Esteves requested a simple event for the groundbreaking ceremony. Staff to report back with date and details.

Neil Struthers, of the Building Trades Council, talked about the Council's efforts to promote the building trade construction careers. He welcomed the educational opportunity offered by the City of Milpitas and thanked the Committee and staff for being proactive. .

c. North Main Street – Utilities Streetscape

Mr. Rogge reported D'Arcy Harty is complete except for cleanup, Comcast is complete, SBC almost complete and PG&E is behind schedule with the latest conversion date of August 28-31. He distributed the "Find it in Milpitas Guide" to the Committee and reported it has been distributed to the contractors and subcontractors and that staff has been meeting with each neighboring business/property owner.

Mr. Rogge mentioned that Keno's Funeral Home is one of the local businesses visited. Mayor Esteves and Councilmember Livengood expressed concern if funeral services were being held due to the lack of parking and requested staff look into any potential problems.

d. Site Preparation

Mr. Rogge reviewed the site hazardous materials abatement schedule noting the entire site was mapped, tested and evaluated, solid abatement has been performed, and the underground service leaky tank case has been addressed.

9. Other Business:

- None

10. Set Next Meeting Date: Tuesday, September 26, 2006

11. Adjournment:

- Meeting adjourned at 6:40 p.m.